

10 workflow bottlenecks that quietly restrict agency growth.

Top 10 Recruitment Workflow Bottlenecks

Use this list to identify where recruiter time, candidate speed and management visibility may be leaking from your operating model.

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1-2

Manual CV screening; repeated candidate data entry.

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Email-based interview scheduling; inconsistent feedback chasing.

5-6

5-6

Unstructured CRM notes; duplicated records and incomplete fields.

7-8

7-8

Manual weekly reporting; fragmented communication tools.

9-10

9-10

No candidate nurture workflow; unclear ownership between stages.

If several apply, prioritise a workflow review before adding more tools or headcount.